

**DISTRICT YEARBOOK CHAIRMAN,**

The forms for Evaluation of Yearbooks are on the State website - [www.fgcny.com](http://www.fgcny.com).

You will need the following for the **FIRST PLACE WINNING YEARBOOK**, in each membership size category.

\***ONE (1)** copy of First Place Winning Yearbook.

\* Judges Evaluation Sheets, One from each Judge, a total of Three(3) copies are required.

\* NGC Awards Application, One (1) copy is required.

Paper Clip, **(DO NOT STAPLE)** the three completed Judges Point Scoring Sheets with comments, to each **FIRST PLACE** winning Yearbook on the inside back cover.

**PLEASE REMIND YOUR JUDGES THAT THE ONLY COMMENTS EXPLAINING WHY THEY DEDUCTED**

**POINTS ARE TO BE LISTED ON THE BACK OF THE POINT SCORING SHEETS!**

Remember I only need the **WINNING YEARBOOKS (FIRST PLACE)** from each "Class" (membership size category).

It is suggested that you use a sturdy postal mailer when sending the Yearbooks to me. It is essential that I receive **ALL** Yearbook entries by **JULY 1, 2016**.

This will give the Judges ample time to judge the winners and get all the resulting paper work completed so that I can forward them to NGC/CAR by their required deadline.

It is helpful to Clubs to receive some feedback regarding their Yearbooks. Assemble the comments your District Judges have made on the SECOND, THIRD and HM Yearbooks and send them on to the Club Presidents.

Good Luck! If you have any questions, please feel free to call me at 718-494-2395.

Sincerely,

*Jo-Anne*

Jo-Anne Schiffner  
FGCNYS Yearbook Chairman  
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